

## HUB Vancouver/UBC Committee Meeting Minutes

May 20th, 2014

**Location:** HUB Office  
1-828 W 8<sup>th</sup>, Vancouver

**Attendees:** Lisa (co-chair), Jeff (co-chair), Leslie (minutes), Arno, Richard, Clark, Jean-Francois (JF)(AMS Bike Coop), Cail, Jens, Maya, Gili, Stephen, Rebecca, Brian.

### Key Action Items

1	Everyone	Continue to test out the bike network questionnaire: <a href="http://Tinyurl.com/cyclingconcerns">Tinyurl.com/cyclingconcerns</a>
2	Arno	Draft a letter of support for the ATPC resolution on Kits Seaside Path
3	JF	Liaise with Jeff for assessment ride procedures
4	JF	Liaise with HUB for suggestions on working with cross jurisdictional groups
5	Jens/Arno	Continue to follow up with MOTI regarding NW Marine Drive

Call to Order: 18:30

1. Quick Introductions and new member welcome.
2. Review of Agenda: Approved with an update on the Iron Workers Memorial Bridge added.
3. Review of Previous Minutes (April 15th, 2014): Approved. Note the Cycling Network Committee is renamed the Complete Network Committee, and the survey is the Cycling Concerns survey (not the name of the group).

Follow up to action items:

- a. New shorter URL for the bike network questionnaire: [Tinyurl.com/cyclingconcerns](http://Tinyurl.com/cyclingconcerns)
  - b. The Car Free Zones working group is looking for a lead.
  - c. Commercial Drive Group is now called "Commercial Drive for Everyone", part of the broader "Streets for Everyone" group.
  - d. Spot Improvement Top 10 List: Completed and forwarded to the City. See Assessment Rides below for further information.
4. Announcements (see also <https://bikehub.ca/>):
    - a. New update sheet at meetings: Not being used, so will discontinue this practice.
    - b. City of Vancouver Capital Plan: Link for online feedback is now closed, but you can still email the City with comments. Write "[mayorandcouncil@vancouver.ca](mailto:mayorandcouncil@vancouver.ca)" and ask that cycling improvements continue to be a priority for council in their current capital plan planning process. Ideally a significant amount of \$ would be allocated early on to complete the network and really get cycling mode share on track.
    - c. Bike to Work Week: Volunteers still needed. Don't forget to register! (<https://bikehub.ca/bike-to-work-week>).
    - d. Velopalooza: June 5-22<sup>nd</sup>. Consider leading your own ride through some of your favourite neighbourhoods. (<http://velopalooza.ca/>)

5. **Working Group Updates:** Listed below are updates from the groups that have been working offline. Some groups have been moved to general updates.

- a. **Assessment Rides (Jeff):** Assessment rides review existing or potential new bike routes. The group now has a documented procedure for conducting and reporting on the rides. Note that after consultation with our insurers, we are now required to have participants sign a waiver. Note too that ride leaders should get an email reminder out to participants at least a week before the ride.

The City does have a running list of potential routes with issues to be addressed. Our ride reports are provided to the City as they prioritize these “spot improvements”. Note that we can provide more suggestions in different areas, for city teams responsible for Signage, Pavement issues, etc. We also need a way of getting concerns that are not on the City’s list (e.g. Kent St.) forwarded to the appropriate departments.

If you are interested in joining upcoming rides, see Jeff or Clark to be on the email invitation list.

- b. **Complete Network Committee - CNC (Cail):** Next moves are to distribute and promote the Cycling Concerns survey more widely; first to the full HUB membership, and then on to the general public. Ultimately the group would like to create a full document with map documenting all the issues received. The group is looking for some help from those with IT experience.
- c. **Elections (Lisa):** Lisa is still looking for some assistance in taking the lead. The Regional Advisory Committee (RAC) met and is drafting a document of questions for municipal candidates.
- d. **Future Bike Friendly Car Free Zones (Lisa):** We are looking for a lead for this group. Will focus on Robson Street, and possibly Water Street, which will be redesigned shortly. The suggestion was made to circulate a request for assistance from the Car Free Days organization.
- e. **Kent Avenue (Jeff):** An assessment ride was completed on May 11<sup>th</sup>, and a draft internal report has been completed. The group is working on developing themes and action plans to address needs for commuter cyclists, and casual/weekend cyclists. (Lots of unconnected parks in the area.) Will likely connect with others such as the “Experience the Fraser “or “Marpole Transportation Plan” groups.
- f. **Bike Share (Lisa):** Working on establishing a plan for moving forward. The Active Transportation Policy Council is meeting tomorrow (May 21<sup>st</sup>), and we should have more information at that time.
- g. **Early Childhood Cycling Education (Maya):** Maya and Bill Hamilton (former HUB Program Manager, Bike Education) have created a draft proposal for provision of cycling education in preschools and daycares. Looking for some funds to create or buy books, toys and activities for a pilot project.

#### General Updates

- 6. **ATPC (Active Transportation Policy Council) (Lisa):** The ATPC recently completed a report on zero traffic fatalities with recommendations to the City.

The current priority is to establish minimal standards for bike and car parking.

The ATPC is also pushing the City to increase funding for active transportation.

Arno will circulate minutes from the latest meeting.

7. **Kits Seaside Path update and ATPC motion** (Lisa): There is currently no action. The ATPC sent a resolution to the Parks Board asking for the path to be improved. Arno will draft a letter in support of that resolution, which others will be able to use as a basis for their own letters to the Parks Board in support of the resolution.
8. **Seaside Greenway Completion Celebration** (Lisa): An event is planned to celebrate the completion of the Greenway. Date is July 5<sup>th</sup>. We are looking for individuals to help with the planning. Brian, Clark, Rebecca and Stephen expressed an interest in helping. Planning meeting on May 28<sup>th</sup>.
9. **Meeting held with CoV re Spot Improvements** (Jeff): See Assessment Ride summary above.
10. **HUB Board Meeting Summary** (Jeff): The Board is now distributing their meeting minutes to local committees. Currently working on improving transparency and updating their Terms of Reference for Local Committees.

The Regional Advisory Committee is developing a “dream bike network” map, and considering debating the Idaho Stop Law. (Essentially, for cyclists, a stop sign means yield, if there is no traffic; a red light is a stop sign, and may proceed on red after stopping if there is no cross traffic.)

11. **Stanley Park Causeway** (Richard and Arno): Arranging meeting with Provincial staff to ensure hazards are removed, and dangerous areas upgraded.
12. **Transit Referendum** (Richard): The details of the transit referendum are unclear; are some transit funds allocated to cycling? Reminder to email the premiers and MLAs that you support transit and cycling. ([premier@gov.bc.ca](mailto:premier@gov.bc.ca))
13. **John Henry Park Master Plan** (Arno): Arno drafted and submitted a letter with suggestions and comments on the new park plan, which looked pretty good for cycling.
14. **UBC Update** (Jens and JF): AMS Bike Co-op recently started their own assessment rides – first ride was the East Mall. Notes are being drafted, and will be sent to Jens for comment.

UBC does not currently have a transportation planner, and it is unclear if the position will be filled. JF will link with Jeff for assessment ride procedures. Started an “Active Transportation Policy” group, with other stakeholders (e.g. UEL), but little was accomplished, and the AMS Bike Co-op is not sure how to move forward.

The 16<sup>th</sup> Ave. and Wesbrook Mall roundabout is undergoing improvements, but is still designed for higher speed traffic, and poorly designed for cyclists and pedestrians. JF will liaise with HUB for suggestions on how to work with cross jurisdictional areas.

The Ministry of Transportation and Infrastructure finally responded to our letter concerning NW Marine Drive. There may be future changes – possible widening of the road? Jens and Arno will continue to follow up.

15. **Commercial Drive for Everyone Group Liaison** (Lisa): If you are interested in becoming involved with this group, please contact Lisa.
16. **Emerging Issues/Possible Media** (Lisa and Jeff): Not discussed this month.
17. **Iron Workers Memorial Bridge** (Richard): Richard will be commenting on the Iron Workers Bridge Improvement report. The Dollarton sidewalk will be improved.

The structured meeting was adjourned at: 20:15. Small group (working groups and other) conversations followed.

**Next meeting: Tuesday, June 17th at 18:30**