

## HUB Vancouver/UBC Committee Meeting Minutes

February 26, 2014 at 18:33

**Location:** HUB Office  
1-828 W 8<sup>th</sup>, Vancouver

**Attendees:** Lisa Slakov (co-chair), Stan Ford (Arbutus corridor committee), Laura (new), Rebecca (Social Media), Jeff, Neal, Jessica, Arno (Various committees), Joe Boyd (BCIT), Mike, Craig (board member), Scott (metro-gnome), Bianca, Clark, Jens, Martin, Richard.

### Key Action Items

Priority leads	Priority groups should come up with key objectives to address at next meeting-email lslakov@telus.net
Everyone/Lisa	Test out the bike network questionnaire - <a href="https://docs.google.com/forms/d/13lvSCZxijWvQqoukaEsRPMHBUV9IUu8lr2soH6Kx27w/viewform">https://docs.google.com/forms/d/13lvSCZxijWvQqoukaEsRPMHBUV9IUu8lr2soH6Kx27w/viewform</a>
Jens	Provide Lisa info about bike infrastructure funding at UBC/Translink Contact
Neal and Jeff	To discuss possible procedure for priority groups?

### Call to Order:

1. Quick Introductions and new member welcome: Starting new meeting format - starting earlier and breaking into small groups at 8pm. Times added to the agenda for time management purposes.
2. Review of Previous Minutes (January 14, 2014): Approved
3. Review of Agenda: Addition - Jeff to give update on process work
4. Announcements (see also <https://bikehub.ca/>):
  - a. New update sheet at meetings - feel free to write your updates on it (on a door in the office.)
  - b. See bikehub.ca for a job opportunity
5. Possible Tuesday meeting date? On 1st/2nd or 3rd Tuesday of the month
  - a. 3rd Tuesday of the month at 6:30 going forward for these committee meetings - announcement will go on website.
6. Finalize **priority setting and people to take LEAD positions on priorities**. Note; “leads” move things along - someone responsible for organizing the priority. There can be more than one lead. When each group gets together, should identify some key objectives to focus the groups’ efforts. The following are priority issues which we will revisit in the next few months to see if people are actually working on them. Could groups please prepare a few key objectives to bring forward to next meeting.
  - a. **Emerging Issues/possible media** (Leads: Lisa, Heather, Jeff): we can’t avoid/need to stay on top of them and need to be handled well, primarily the chairs and board members involved. e.g. Seaside Greenway in Kits, crucial to the cycling community.

- i. For Emerging issues and general issues- **Action letters Assistance – writing, editing** (Ariel, Jen, Bianca, Jess, Joe, Mike)
  - b. **Assessment Rides** (Lead: Clark)(Also interested: Jeff, Mike, Gili, Maya): Group decides to check routes out, established or potential, and writes a report for the city.
  - c. **Complete Network** (Cail, Clark, Neal, Jens, Scott, Bianca,Arno): Focus on connecting bike routes and increase accessibility/creating apps with maps and resources.
  - d. **Social Rides** - insurance? (Martin, Arno) still being looked into!
  - e. ~~Cycling Ed (Lead: Maya)~~ Lisa to discuss with Maya
  - f. **Election** (Lead: Lisa- would like other help!) (Aaron, Jeff, Rebecca): upcoming municipal election activities - getting people out to vote and educating re candidates and positions on biking
  - g. **Future Car Free Zones (bike friendly)** (Lead: Adam) (Neal, Bianca): Focused on Robson Street.
  - h. **Bike Share** (Bianca, Scott, Neal, Laura) see update below at Agenda Item #13
  - i. ~~Connect with partners: reaching out to allies and non-allies to connect and build bridges.~~
  - j. **Transit referendum** (Leads: Arno, Richard) (Lisa): Provincial requires regional transit referendum on changes to TransLink with implication for cycling funding
  - k. **Bike parking/End of trip facilities** (Colin B, Arno, Joe, Laura, Scott, Dan)
  - l. **Cycle Tracks on Commercial Streets-** Lisa to propose as additional priority based on 2013 conclusions. Would include Commercial Dr
7. Jeff on streamlining committee policies and procedures (see new committee correspondence procedures and other committee resources <https://bikehub.ca/committeeresources> )
- a. Standard procedure for correspondence (signed off by Lisa, Erin and Colin)
  - b. Assessment Rides & report process
  - c. Document Management (e.g. posting on the wiki, using googledrive)
  - d. New committee member welcome package
  - e. Neal is going to talk to Jeff about a possible process for the priority groups, to be reported on next meeting.
8. Hadden Park/Kits Seaside path improvements update (Richard, Lisa): Right now Parks Board not to increase size of path - HUB position <https://bikehub.ca/news> Richard - thinks City should relook at Cornwall at this point. Committee to try and learn more about this decision and how to improve cycling on the seaside path at this point.

9. Assessment Rides - Latest reports and next one? (Clark and Lisa) Talking to the Active Transportation Policy Council and City staff about assessment rides & reports- how to increase value.
  - a. City perspective:
    - i. Reminder - please if you see an issue on the road, phone 311 and let them know you would like to hear back.
    - ii. Reports to make max impact: best if assessment ride can be for a slated project. They will try better to communicate with us about future projects. Look at the 5 year plan on the city website. Random routes not so helpful.
    - iii. Better to frame/focus on the problem, not necessarily the solutions (makes sure they can address the the problem, even if our proposed solution might not work).
  - b. Recent rides: Pine and Burrard Streets, Stanley Park (joint issue re commuters coming from North Shore prompted by fatality on the causeway, resulted in a letter to Ministry of Transport and Infrastructure. Note that ATPC found the letter very valuable for their position as well)
  - c. Clark is looking for help organizing/posting
10. Complete Bicycle Network (Clark): We're having an online questionnaire using google survey. Currently finalizing questions. Someone who sees route issues can put into a questionnaire. Future - stand alone app/graphics. Good tool for outreach. Possible coordination with other community groups.
  - a. Please try out draft survey at <https://docs.google.com/forms/d/13lvSCZxijWvQqoukaEsRPMHBUV9IUu8lr2soH6Kx27w/viewform> -test it out for next meeting.
11. Arbutus Corridor update (Stan): CPR right of way from Marpole to Burrard street bridge, just over 10k, would make fantastic route. Actively pushed by kits planning group and HUB committee, but not happening. City and CPR need to work this out.
  - a. City – likely nothing this election year/need to push post election
  - b. Meeting with Kerrisdale group: David - wrote a paper on the Great Blue Herron Way - linked up with Trails Canada, working on the centennial 2017 to complete cross Canada bike trail.
12. Robson Street (Neal): Focus will be car free zone on Robson, next step to connect with local stakeholders to gauge support. Need to focus on cycling.
13. Bike share update (Lisa): Active Transportation Policy Council got an update - implementation keeps getting postponed. Alta got the operator go ahead, but that contract has not been signed by the City. Roll out 2015 earliest. More time to solve the helmet issue?
14. Park Board relationship and Stanley Park causeway update (Lisa): Developing relationship with Park Board. Board has agreed to connect with HUB as stakeholder, to let HUB give info session (send a point person).

15. Commercial drive update (Neal): Neal reported back on a 1<sup>st</sup> meeting of a group looking to improve Commercial Dr including incorporating a bike lane. Group reconvening about a month from now to really get things going - there is now a FB group and email list. BIA not entirely opposed - if you have to have bike lane, get rid of extra car lanes and not the parking. In the city's long term plan, waiting for Grandview/Woodlands plan to be completed. Touch base with Lisa or Neal to get involved. (lslakov@telus.net)
  - a. Some committee funding to be spent on this issue e.g. printing of info pamphlets?
  - b. FB group: Commercial Drive working group
16. UBC update (Jens): transportation staff have changed. Some kind of collaboration with the Bike Kitchen to solve the infrastructure issues..

The structured meeting was adjourned at: 20:04 . Then small group (priority groups and other) conversations until ap. 8:30.

**Next meeting: Tuesday, March 18 at 18:30**