

HUB Meeting Minutes - 8 December 2020; 18:30-20:15; Zoom Call

Attendees: Cathy, Debbie, Moreno, James, Edward, Ken, Nathan, Natasha, Joe, David, Keith, Richard Liu, Scott, Michael H., Simon

Agenda Item	Discussion
OLD ITEMS	
1. Amendments and approval of meeting agenda	<ul style="list-style-type: none"> a. Four new items added to draft agenda (Items 1-4) b. Cathy moved, Debbie seconded, amended agenda approved
2. Review and approval of draft meeting minutes	<ul style="list-style-type: none"> a. David moved, Cathy seconded, minutes approved
3. Introductions and new attendees welcome	<ul style="list-style-type: none"> a. Cathy welcomed Richard N. Liu, a new member b. Richard and committee members introduced themselves
4. Follow up letter to CoB re: Budget information to FOI officer	<ul style="list-style-type: none"> a. David reiterated that the impetus for this request was to gain information to use for making a cycling infrastructure proposal for the upcoming 2021-25 financial plan. b. CoB response included unclear project details, and cycling budget was not identified separately from project budgets. c. Members had hoped for more detailed information from CoB and questioned if the committee should address the inadequacies of the reporting to the Information and Privacy Commissioner d. ACTION: Interested members to meet Dec. 16th – 630-730PM to decide to send response to Information and Privacy Commissioner <ul style="list-style-type: none"> i. Debbie will provide feedback by email e. David suggested a letter be sent to City council requesting separate accounting in budget and financial statements for cycling infrastructure. To be discussed at Dec. 16th meeting. <ul style="list-style-type: none"> i. Debbie suggests that the Mayor, Doug Louie could be asked for their support of this request. f. The information will help compare per capita spending on cycling infrastructure g. Nathan suggests that Translink could conduct a future per capita comparison
5. Assessment ride	<ul style="list-style-type: none"> a. If weather is looking good on a Sunday Scott will send email for ride b. Purpose of ride is to evaluate a new route in North Burnaby

NEW ITEMS	
<p>1. Burnaby Gondola - Phase II Consultation</p>	<p>a. James - Translink aware of HUB's concerns previously addressed. Plans to address them at Phase III or Phase IV. At this stage project design is not at a granular enough level to address these concerns.</p> <p>b. Natasha – Translink would explore lockers and gondola configurations. They reviewed cycling recreation connections. From a commuter cycling perspective, bike routes along Lougheed would connect with the westerly gondola locations.</p>
<p>2. HUB Central – All Committee Meeting</p>	<p>a. James recounted the highlights of the meeting.</p> <p>b. Regional Cycle Map – Everything that HUB contributed about 1.5 years ago fed into safe cycling report and Translink route map. Map is intended to be iterative.</p> <p>c. Breakout room – HUB hasn't heard from many MLAs re: letter writing campaign. HUB Central suggested we schedule bike ride with newly elected MLAs.</p> <p>d. HUB local elections – In January, all committees are supposed to elect their chairs, as per HUB constitution. Matt Strand will run HUB BBY's election. Many committees have only one chair, but HUB Central wants all committees to have co-chairs. This will encourage more members to participate and reduce burn out.</p> <p>i. ACTION: HUB BBY will discuss February chair election in January meeting</p> <p>ii. Debbie – If HUB BBY is functioning by distributing roles, co-chair may be unnecessary.</p> <p>iii. Scott – How were HUB Central's recommendations informed by their participation in local committees? How can we know more about their election processes?</p>
<p>3. Burnaby Council By-Election</p>	<p>Cathy – Greens elected two candidates to run in by-election, one of which is strong cycling advocated (Teresa Roseillo)</p> <ul style="list-style-type: none"> - Election likely to be held in April, May - No more than 35% of Burnaby citizens have voted in civic election - Anticipating 10% turnout for by-election <p>City is unlikely to have mail-in votes b/c of cost according to Councilor Keithly Simon – City of Victoria offered mail-in ballots by request</p>
<p>4. HUB/Translink regional cycle network map – updates</p>	<p>Already discussed in #2</p>

<p>5. Cycling Infrastructure Personnel Proposal draft open for feedback.</p>	<p>a. Michael – Draft had been updated since last meeting. Members to have final review before sending forward.</p> <p>b. ACTION: Committee to review draft, discuss with interested members Dec 16, and Cathy to approve to send to HUB Central in next two weeks.</p> <p>c. Members discussed the potential usefulness of asking Doug Louie or another department head to support the proposal.</p>
<p>6. Fortis has new gas lines to potentially disrupt cycling – November.</p> <p>a. Five kms of new gas line, mainly along Gaglardi Way, Cariboo Road and 16th Ave</p>	<p>a. Cathy – No updates from Fortis.</p> <p>ACTION: Michael to check with Cathy if there are any updates this week.</p>
<p>7. CVG disruptions (Kelly Pickell emails to City of Burnaby)</p>	<p>a. David – also submitted a complaint regarding the condition of the CVG</p> <p>b. City planning to fill in potholes</p> <p>c. City will inspect on a regular basis</p> <p>d. ACTION: David to check the affected section this week.</p> <p>e. Cathy – City has told HUB that the graveled area of CVG can not be paved for environmental reasons</p>
<p>8. Ways to support and encourage members to engage directly with the City</p>	<p>a. Simon - Citizens don't know where to report cycling infrastructure issues. Need tool to report issues right away</p> <p>b. ACTION: Cathy will share a 'who to call' list to all HUB members. Michael to include list in the minutes.</p>
<p>9. Audit of SkyTrain Stations - Draft open for feedback</p> <p>a. Those wanting editing permission, please email burnaby@bikehub.ca.</p>	<p>a. Nathan did audit of all 16 Skytrain stations to see what the problems are for pedestrians and cyclists.</p> <p>b. Nathan noted the improvements that could be made to help pedestrians and cyclists.</p> <p>c. ACTION: Nathan to send audit to Cathy and Michael for distribution to committee.</p> <p>d. Most Skytrain stations do not have cyclist maps. Translink maps are from 2015.</p> <p>e. Audit is intended to inform Broadway extension and station retrofits.</p>
<p>10. Planning for 2021 – Douglas Overpass</p>	<p>a. Cathy – Vancouver Port Authority putting in second set of tracks, want more train cars coming through, and don't want train cars stopping on Douglas Road</p> <p>b. ACTION: Cathy, Debbie, and Moreno staying involved with this project and will provide updates. Debbie to ask Moreno for plans so we can provide feedback re: CVG access and potential disruptions.</p> <p>c. Port Authority has not responded to HUB BBY inquiries</p> <p>d. Simon – 2021 final designs completed; 2022 construction begins</p>

	e. FOI response mentioned in Old Item #4 contains description of the Douglas Rd project – between the Hwy 1 overpass and Sprott St
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Cathy moved and Simon seconded that the meeting be adjourned. Adjourned at 20:21
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