

HUB Vancouver/UBC Committee Meeting Minutes

March 18th, 2014

Location: HUB Office
1-828 W 8th, Vancouver

Attendees: Heather (co-chair), Jeff, Neal, Steve K (new attendee), Sarah, Maya, Gili, Arno, Leslie (minutes), Clark (arrived about 18:50).

Key Action Items

Everyone	Continue to test out the bike network questionnaire: https://docs.google.com/forms/d/13lvSCzxiJWvQqoukaEsRPMHBUV9IUu8lr2soH6Kx27w/vie/wform
Heather	Prepare a summary of this year's priorities before the next meeting for discussion and approval.
Heather	Follow up with the ride report approvals process with HUB, and with Lisa for ATPC's processes. Also try to obtain route priorities from the City in advance.
Heather	Discuss possible candidate questions for the Municipal elections with the Board and RAC.
Heather	Follow up with Jens and Christine (AMS Bike Co-Op) about recent assessment ride at UBC.

Call to Order: 18:30

1. Quick Introductions and new member welcome: This is the first month with the new meeting day (third Tuesday of the month).
2. Review of Previous Minutes (February 26th, 2014): Approved and can be uploaded to the wiki. Some action items ongoing – Neal and Jeff continuing to work on an informal Terms of Reference documents for the Working Groups.
3. Review of Agenda: Some additions provided to Heather previously; Velopalooza added to agenda.
4. Announcements (see also <https://bikehub.ca/>):
 - a. New update sheet at meetings - feel free to write your updates on the "update sheet" on the wall. Not available this month; discussed below.
 - b. Vancouver's Transit Network: What's Next? Community Forum with Councillor Geoff Meggs, March 20th 6-8pm.
 - c. Gordon Price is looking for photos of people using Point Grey Road. Please email him @ pricetags@shaw.ca. Blog: <http://pricetags.wordpress.com/>
 - d. Velopalooza (Steve K): Velopalooza is a two week "do it yourself" bicycle festival running in many cities across North America. This year's dates are 5th-22nd June, and anyone is welcome to organize a ride. Please see <http://velopalooza.ca/> for events, and to upload your own events. The calendar closes about two weeks prior to the start of the festival. Note that there is a disclaimer on the website, that the risk of the ride is the leader's responsibility. The liability lies with each individual event.
5. Committee Budget (Heather): Fiscal year ends at the end of March. \$250.00 is remaining. Discussions ensued about ideas for this year and next:
 - a. Purchase Transportation Association of Canada (TAC) standard guidelines.

- b. \$100.00 has been earmarked for printing materials for the Commercial Drive group.
 - c. As this is an election year, some funds will likely be utilized for informing members of candidates' positions on bike related issues.
- 6. Review of Committee Objectives (Heather): Heather will review the minutes from the January meeting discussing priorities, and prepare a summary before the next meeting for discussion and approval.
- 7. Working Group Updates:
 - a. **Emerging Issues / Possible Media** (Heather): Nothing this month. This group is formed to respond to issues as they appear.
 - b. **Assessment Rides** (Clark): City of Vancouver's Active Transportation Policy Council (ATPC) has met with the Engineering Department for feedback on their expectations in terms of the ride reports. Clark has reworked the documents from the Pine/Burrard ride, the City has provided the list of routes the City plans to work on next, Jeff is working with the assessment ride and report process which is almost ready to use and Gili has offered to lead the next ride which hopefully could test out the new process.

The next assessment ride will be organized by email.
 - c. **Elections:** (Heather): Lisa is the lead on this, and would like some assistance. Heather will speak with the Board and/or Regional Advisory Committee (RAC) about putting together a list of questions for municipal candidates.
 - d. **Future Car Free Zones** (Adam): Focused on Robson Street. Next goal is to create a Terms of Reference document.
 - e. **Bike Share:** (Heather) There is currently no lead on this, but there have been no new updates from the City. Neal has offered to take the lead as required.
 - f. **Bike Parking/End of Trip Facilities** (Arno): Need a lead on this, however this item may be removed from the working group list, as TransLink is in the process of developing bike cages. First in Vancouver will be at Main St SkyTrain Station. This is for day use only, and will likely be tied to the new Compass card.
 - g. **Transit referendum** (Arno): Timelines are tight, and we are hoping cycling does not drop off the radar. Suggestion to meet with the head of the Mayors' Council, or Geoff Meggs, Vancouver's representative.
 - h. **Complete Bicycle Network** (Clark): No new updates. Please fill out the survey listed above.
 - i. **Cycle Tracks on Commercial Streets:** Not discussed.
 - j. **Cycling Education** (Maya): Most of the current programs are directed for older children and adults. Maya is interested in developing a curriculum for younger (3-5 year old) children using bike related books, toys etc. so that biking is seen as a fun thing to do at an early age. Any suggestions, please contact Maya.
- 8. General Updates
 - a. Stanley Park Update (Arno): Some surveying has been completed.

- b. Hadden Park/Kits Seaside Path Update: No action at this time.
- c. Commercial Drive Update (Sarah): Second meeting on March 17th discussing strategies for moving forward. There is lots of community support; currently reaching out to individual businesses, and are preparing a presentation for the Business Association in the future. The hope is to establish a format for a campaign that can be used anywhere in the City.
- d. UBC Update: Not really discussed, however Heather will follow up with Jens and Christine (AMS Bike Co-op) about the recent assessment ride.
- e. Oakridge (Arno): Current proposal recently approved by the City has incorporated some cycling components: Heather St. Bikeway will be upgraded, and secure bike parking will be added. Letters of thanks have been written to the City.

The structured meeting was adjourned at: 20:00. Small group (working groups and other) conversations followed.

Next meeting: Tuesday, April 15th at 18:30