

# Burnaby Local Committee of HUB Cycling

## Meeting Minutes

Tuesday, May 13, 2025 • Online via Google Meet

**Time:** 7:00 pm - 8:10 pm

**Chair:** Sebastian

**In Attendance:** Melissa, Cathy, Melody, Leandro, Svetlana, Anders

**Minute Taker:** Cathy

### Welcome & Introductions

### Approval of Minutes

- Previous meeting minutes from April 8, 2025 approved
  - [April 2025 Minutes](#)

### Additions to Agenda

- No new additions

### Agenda Items

1. Elections
  - a. Sebastian elected co-chair
  - b. One vacant position for co-chair
2. Go By Bike Week
  - a. Permit
    - City of Burnaby don't have Burnaby permits
    - Translink are interested in giving committee a permit for GBBW. Sebastian securing a permit for under the Sky Train near Edmonds Stations on BC Parkway
    - Friday - June 6th (4-7pm approximately)
    - HUB to supply tent/table Friday and keep it till Saturday for Hats off day
      - ☐ HUB to figure out logistics and hub material for both events
      - ☐ Sebastian to speak to Translink about free swag
      - ☐ Melody to see if she can source prize
      - ☐ to create poster with QR code for people to leave name/email to win chocolate
      - ☐ Melody, Leandro can get there at 4
      - ☒ ~~to send Melody HUB Letter Head~~

3. Hats Off Day
  - a. Svetlana will be there to help
4. Assessment Ride Rumble and Victory
  - a. Reports being put together on Rumble and Victory (2 separate reports)
  - b. Melody suggested Assessment ride in North East
  - c. Next assessment ride may be in Metrotown
5. Crosswalk which could have a default walk symbol
  - a. Committee looking for more examples so please send them in if you see them
  - b. City is interested in list
6. Media Training
  - a. HUB providing following resources to the committee.
  - b. ACTION: Committee to review and then let Cathy know if they want additional training from Navdeep
  - c. [Media Training Presentation](#). HUB hosted this training for the Local Committee members in 2021.
  - d. [Media Talking Points](#). HUB uses this document to compile information before media interviews. This makes it easier for all staff to access information on various topics media might be interested in covering.
7. Council Observer - no news at this point
8. Social Rides - Leandro
  - a. July 14th potentially? Leandro is pretty busy in July
  - b. : Discuss on discord to see if Hank or Jasper are potentially free on other dates
  - c. Melody suggested a ride coming back from Tsawwassen to learn a better route
9. Gap Map Priority List
  - a. Committee has created a miro table of priorities which includes not just gaps but things like Green Paint and wayfinding - feel gap map is currently static
  - ☒ ~~Cathy to send Melody Translink MBN feedback from Burnaby committee~~
10. Letters
  - a. Gilmore/Myrtle - working on it
  - b. Still Creek Costco - working on it, draft ready next week

- c. CoB to adopt "people walking and people cycling" terminology - Jasper - no update
- d. Gondola Project - Approved by HUB Cycling and will be sent next week
- e. Kensington and Sprott to MLA and MOTT - Blake - no update
- f. North Gamma Bike Measures - Blake - no update
- g. Maze Gates - someone else is working on it so we can potentially remove this point

#### Other Points:

Melody pointed out Council discussing this in Council today: ESTABLISHMENT OF THE SAFE, GREEN, AND ACTIVE TRANSPORTATION REPORT CARD 497 Purpose: To seek Council approval to establish an annual Report Card to track and report on the City of Burnaby's progress toward its mode-split, vision zero, and zero emissions targets.

#### Budget

- [Remaining Budget Sheets](#)).

#### Next Meeting

- Tuesday, June 10th at 7:00 pm.