

HUB Burnaby Meeting Minutes- 12.MAR.2019

Meeting start- 18:21

In Attendance: Cathy G., Moreno Z., David, F., Debbie R., James S., David E., Edward S.

1. Agenda:

- i. Approved with amendments.

2. Meeting Minutes:

- i. February 2019 Meeting Minutes adopted with amendments.
- ii. Edits made by Cathy within February Minutes document:
Meeting Minutes/2019/HUB Burnaby meeting minutes 2019-02-19.rtf

Motion to approve Moreno; 2nd Debbie

3. Finances:

a. Committee budget

- i. Expended since February; ~70\$ in donations remain.
- ii. New expenses will be paid through donation monies (held by Keith).
- iii. Budget renews to 400\$ on 1 April 2019.

b. Fraser Health's 2019 Vision Zero Community Grants

- i. HUB BBY applied and was successful in securing funding for 5 road safety initiatives totalling 3500\$.
- ii. Projects funded:
 - 1. Safer Intersections—Town Centre Streets; 1200\$
 - 2. Cycling Forums, 5x, Phase-II of TPU; 1000\$
 - 3. Cycling Safety and Network Analysis; 800\$
 - 4. Safer Roundabouts; 250\$
 - 5. Safer Crossings; 250\$

- iii. Funding and project delivery timeline coordinated with HUB financial year (01.APR.2019-31.MAR.2020).
- iv. MZ to administer grant.

⇒ *MORENO to send grant application with outlines of individual projects to regular HUB BBY members.*

4. Community and Campaign Updates:

a. Gilmore (Diversion & Hwy-1 Overpass)- Design Updates

- i. Delegation to council on 11.FEB.2019
- ii. Staff report on design options published 20.FEB.2019; 6 design options with Option F being HUB BBY's recommendation (one-way cycle tracks on both sides of the street).
- iii. Design options discussed at Planning & Development meeting 28.FEB.2019; P&D committee supported 'Option A- 2015 City Design'.
- iv. Letter sent to City Council (06.MAR.2019) recommending Option F or amending Option A by adding a northbound cycle lane.
- v. Burnaby City Council met 11.MAR.2019; council adopted P&D recommendation and approved Option A to close Gilmore cycle gap.

b. BBY Greens Family Ride

- i. Cathy's part of Executive for Burnaby Greens; suggested that a ride is a way for Greens to engage with community.
- ii. Intent is for two rides, one geared towards new cyclists and children (a more accessible ride) and another for people who regularly cycle.
- iii. Rides to be led by Cathy and other interested members.
- iv. Secondary effect to show participants and elected officials what cyclists face (poor cycling infrastructure).
- v. Ride funded through a Neighbourhood Small Grant (NSG).

⇒ *CATHY to apply for an NSG to fund ride; DEBBIE to be second applicant.*

c. Roundabout at Still Creek/Costco

- i. Submitted a request for roundabout's design from Moudud Hasan and Doug Louie on 19.FEB.2019.
- ii. Received response from D. Louie that Moudud is leading the project and would give HUB input upon his return from holiday (21.FEB.2019).
- iii. No further responses received as of 12.MAR.2019.
- iv. Arising from the CVG/WUT intersection discussion, the lack of block markings at the Douglas @ Still Creek crossing was raised.

⇒ *MORENO to resubmit request for roundabout's design sheets to M. Hasan.*

⇒ *MORENO to create start letter for item 4.c.iv in Google Docs and circulate.*

⇒ *DAVID E. to write letter recommending improved intersection design: elephant's feet on eastern side of Douglas; diagonal crossing; or all-directions green for cyclists.*

d. Fortis Gas Line Upgrades 2019

- i. Loughheed detour in effect due to gas line installation.
- ii. Detour signage to use foot bridge a few hundred metres east of Bainbridge.
- iii. Next phase of construction (and detour) to impact Loughheed, Holdom to Bainbridge.
- iv. Fortis planning installation of MUP along Broadway, Duthie to Arden.

5. Transportation Plan Update (TPU)

a. Deidre Contact and Progress

- i. Cathy contacted Deidre; expressed interest in HUB's involvement with TPU Phase-II and expressed concerns that TP is being developed without consultation from HUB.
- ii. Phase-II of TPU is far behind schedule.
- iii. Deidre confirmed that staff will contact us (HUB BBY) when they're ready to engage in consultation.

6. CoB (Staff, Mayor & Council):

a. Meetings with Councillor Keithly/Mayor Hurley

- i. Group interested in scheduling another meeting with Mayor Hurley in near-term.
- ii. Discussion arose of using green chalk to colour crossings at MUPs as part of a guerrilla marketing campaign to improve intersection safety and change CoB policy on non-use of colourised crossings.

⇒ *CATHY to contact Mayor's office to schedule meeting with Mayor Hurley. Topics: Policy on use of green paint and block markings at intersections, including bylaw for legal recognition of block markings as 'cycle space'.*

b. CoB Committees of Council

- i. No notice of updates or member appointments received.

⇒ *MORENO to request update on committees of council appointments, including HUB BBY advisor seat and report to group before 3 April 2019 Traffic Safety committee meeting.*

7. HUB Central:

a. RAC Report

- i. Peter not present to discuss updates.
- ii. Next RAC meeting: 21.MAR.2019

⇒ *JAMES S. to attend 21 March 2019 RAC meeting to represent HUB BBY.*

8. Other Business

a. BCIT Broadcast Students

- i. Cathy approached by 3 BCIT broadcast students who want to make a 30-second video as HUB BBY PSA; Cathy request idea pitch.
- ii. Unknown if HUB central must approve content or use of branding.
- iii. Students plan to hire actors as cyclist; project due 9 April.

⇒ *CATHY to float idea of green paint/chalk at MUP intersections for PSA; secure permission to post video to HUB BBY YouTube channel.*

b. Rainey's Housing & Transportation Consultation

- i. Jennifer Chutter commissioned by CoB to conduct engagement with citizens on housing issues.
- ii. Rainey will host a consultation at her home on 18.MAR.2019 at 19:00.

c. MUPs in Poor State-of-Repair

- i. Several segments of MUPs identified as in 'poor condition':
 1. Deer Lake Parkway, Wayburne to Willingdon
 2. CVG, Gilmore to Boundary
 3. CVG, Douglas to Winston
- ii. Desire to present to the Parks & Recreation Commission on need to improve conditions of these trail sections.

⇒ *CATHY & DAVID F. to assemble and prioritise a list of path segments in a state of poor repair.*

⇒ *ALL MEMBERS requested to take and submit photos of poor-quality paths.*

d. Letters from the Public

- i. Letters sent to HUB BBY email reviewed by Cathy, but no standardised procedure exists for responding or redressing concerns.
- ii. Group discussion converged on:
 1. Always responding to and thanking sender.
 2. Direct sender to forward message to the CoB; HUB to assist writer with CoB's contact information.
 3. HUB BBY should monitor letters received for topics, date, and recommended actions.
 4. HUB BBY should develop stock responses based on topic area.

⇒ *Create new folders within Sharefile to store letters from the public, including subfolders with month and year. [action unassigned]*

⇒ *Develop a template response letter that can be modified as necessary. [action unassigned]*

⇒ *MORENO to request HUB BBY email account access.*

e. Pattullo Bridge Environmental Assessment Consultation

- i. EA consultation by Province underway until 21.MAR.2019.
- ii. Send comments that support separated walking and cycling paths and use of sound barriers between roadway and paths.
- iii. Visit <https://www.projects.eao.gov.bc.ca/p/pattullo-bridge-replacement>

Meeting adjourned- 20:30

Next HUB BBY Meeting- 09.APR.2019, 18:15-20:15, BCIT SE12, Rm.101Q