

HUB Richmond/YVR Committee: *Meeting Agenda*

Tuesday, April 17, 2018 • 7:00-8:30 PM

Richmond Centre Community Centre - Meeting Room #3 (2nd floor)

Agenda in Turquoise

Minutes in Black

Actions in Red

1. Welcome & Introductions

Attendance (6): Stephen D (Chair) , Cathy L (Development Liaison), Don M, Andrew P (Secretary), Donna K (Financier), Anna

2. Review & Approval of Minutes from meeting held Tuesday, March 20, 2018.

a. Minutes can be found [here](#)

-March Minutes approved and March action items completed

3. Advocacy Issues/Opportunities

a. River Road

-Committee encouraged to review and provide feedback to draft River Road Assessment Report, linked [here](#).

-Committee to reach out to Joan (City of Richmond) for a meeting re: River Road in May and schedule a review of HUB Richmond position paper for June 2018 before (June 19th)

b. Richmond Centre Mall redevelopment

Action: Donna to attempt contact GBL (hired developer) on behalf of HUB Richmond regarding future of Richmond Centre site and whether there is an opportunity to meet to discuss AAA cycling infrastructure as part of the development.

Action: Cathy L appointed as 'Development Liaison'. The Committee agreed that the Development Liaison will be responsible for keeping the Committee informed of any major development projects in the city where cycling infrastructure may be included. The Committee could then decide whether it would be worth engaging directly with the developer and/ or City to discuss these matters in more detail.

4. **HUB Richmond Communication** (Stephen)

a. **Letter from T. Maas**

-Letter asked about several opportunities to make cycling safer in the Richmond Oval neighbourhood.

Action: Stephen to reply and encourage sender to attend our Richmond Oval Assessment ride in May.

5. **Updates from RATC** (Derek)

-Derek away on vacation.

6. **Assessment Rides**

a. **River Road ride conducted Saturday, March 31, 2018**

- i. Review of beginnings of draft Assessment Report for City of Richmond [here](#)

-See comments under item 3a

b. **Next Assessment ride - Richmond City Centre**

Action: Stephen to send out doodle poll to determine a date for May Assessment Ride.

-Summer Assessment Ride suggestions: YVR (Sea Island)

continued...

c. Use of waivers

-Stephen has obtained a safety waiver from HUB Cycling (Vancouver) to be distributed for future rides.

7. **UnGapTheMap Updates**

a. **Review of Richmond items**

- i. Richmond extract from master list can be accessed [here](#)

Action: Stephen to coordinate an UnGapTheMap Review meeting before committee breaks for the summer (hopefully in June).

- ii. Learn about UnGapTheMap [here](#)

8. **Other Business/Announcements**

a. **Formulation of a Richmond Annual Action Plan for 2018**

Action: Stephen to begin drafting 2018 Action Plan and send to Committee for input.

b. **A drop-in style 2018 Capital Construction Projects Open House will take place at City Hall on Wednesday, April 18 from 3-7pm at Richmond City Hall.**

Action: Committee members welcome to attend.

-Update: Stephen and Andrew attended the Open House and learned about several forthcoming cycling projects and were introduced to several City engineers and planners working on the aforementioned. More details will be discussed at the May next meeting.

c. **HUB Cycling Notices - RAC meeting taking place Thursday, April 18 (RAC members and committee chairs only)**

Action: Stephen to attend the RAC Meeting in-person and provide update at May meeting.

d. Re-cap of HUB Richmond at Cambie Human Library in early April (Andrew)



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9. Next meeting: Tuesday, May 15, 2018, same time/location

10. Meeting adjournment

-Meeting adjourned. 8:30pm