

HUB Burnaby Minutes

Tuesday 8 May 2018, BCIT Burnaby Campus, Building SE12, Room 101Q

In attendance: Cathy Griffin, Simon Cowell, David Fairey, Fiona Walsh, Debbie Reid, Ken Robb, Keith Lim, Peter Stary (teleconference). Regrets: Moreno Zanotto

Meeting called to order at 6:28 pm

Approval of Agenda

Adopted.

Review and approval of previous meeting minutes (from Apr 2018)

Approved.

Financial update – Moreno (Neighbourhood small grant)

Tabled. Announcement: Neighbourhood Small Grant was approved for \$271.00.

Events: BTWW station – Tim (HUB) and CoB – June 1st - Carlton and Union

- Per Leah Libsekal, the station can't be at Willingdon Linear Park: it is not ready. New location: MacDonald & Frances. Tim (HUB) will contact with city--need permit (in progress). Date: Friday 1 June. Setup: 3:15 pm. Have tent, tables & chairs, Clif bars. G&F will be sponsor. To check: if we have G&F water bottles, or if they took them back. Can sell memberships--have point of sale available. Have banner to say "Become a HUB member"--HUB already has one. There are BTWW banners & posters, but should have general materials good for all events, to push memberships. Brian Nasu might provide oranges.

- Action: Ken to draft script (spiel) to talk to cyclists stopping by

- Action: Cathy to send email to coordinate among committee

- Action: ask HUB to send email to all HUB Burnaby members to ask for volunteers.

Other Events – (Bike fairs, Environment Day, Giro)?

- Environmental Festival not a separate event this year--merged into City of Burnaby booth at Farmers Market. Decision made to not participate in this booth this year.

MLA engagement: Next steps

- Janet Routledge trying to get in contact with Mayor's office--will contact when there's news.

RAC: Cathy

- RAC regular representative--Simon & Peter will go.

- Ken pushing for HUB HQ to inform HUB Burnaby when HQ is already talking to groups, e.g. Burnaby Board of Trade. Want committee to be invited to be involved with any dealings with Burnaby groups. Currently not well-coordinated--have had experiences of going to talk to groups in Burnaby and finding out that they were already talking to HUB. HUB HQ is responsible for keeping Burnaby (regional committees in general) informed, not for the Burnaby committee to search around or continually ask about what HUB is doing in their municipality.

- 20 in 20: a HUB challenge to municipalities. Can send in more than 20 items; city to decide which 20 to implement.

- Action: everyone: send Cathy their items to compile. Attach pictures if available. Keep it short & focus on quick fixes, not large projects.

Update: Meeting with Parks & Rec - Cathy & Debbie

- Attended meeting on 21 March regarding Central Valley Greenway (CVG) and Burnaby Mountain Urban Trail (BMUT). Eric from Parks & Rec responded. They check annually, have sent out people to look, will contract out for repair. Have done some work so far. Cathy will follow up. Asked for CVG to be paved. Next step: to regrade and compact it. Response was that it was environmentally sensitive--underlying wetlands--continually settling. Any paving will break up. Suggestion: a boardwalk. But when frosty, will be icy. Regrade & compact--rain washes gravel away. So must have gutter on overpass to channel water away.

Gilmore overpass – potential meeting with Bby? Set up by Janet Routledge’s office.

- Cathy sent in David's photos of construction on Gilmore north of Lougheed--no accommodation for cyclists. No response at all.

Business engagement: EA, other?

- David has started a listing of developers in Burnaby (handout). Cathy had emailed HUB to ask for their list of developers, but HUB wouldn't give it out.

Gavin Davidson – Design workshop – June? TBC

- HUB sent out Doodle poll. One date in June (most available date) had 31 people available out of ~60 respondents. (Date not decided yet.)

7. CoB: Transportation Plan – Peter Starry will call in to contribute.

- City contacted 68 stakeholder groups (responded to by 14) but not HUB.

- Even though working with the city is difficult, have to respond & engage with Transportation Plan process. As Plan is public, can engage with city & staff in process in which public is invited. Peter has spoken as individual to Burnaby city staff & got names of people. Deirdre Bostock: Long Range Planner, person i/c. Lee-Ann Garnett: deputy director of planning. Should get in touch with these key people re. not involving HUB & ask to be involved in Phase 2.

- Should ask for targets. But (as per previous meetings with Leah), proposals will not pass if have targets--vague language is intentional. Regular staff (e.g. Stu, Leah) believed to not be involved in the Transportation Plan.

- Action: Peter to make contact Deirdre Bostock & ask for meeting (as he is already acquainted). To ask for small meeting, not invite to general HUB Burnaby meeting.

- Cathy or others are willing to meet. Important to make contact before city comes out with their draft plan.

- Discussion about contacting developers. There may not be significant value to contacting developers, as in the end, the city calls the shots & developers have to follow the city's direction.

TransLink will not step on municipality's toes.

- Should focus on Transportation Plan as #1 priority. Should ask new staff brought in for the Plan, instead of existing staff. Strategy: set up first meeting, ask why HUB & other community groups didn't get included.

Cycling forums (discussion arising from Transportation Plan)

- Idea: cycling forum. Invite anyone who cycles to come out to the meeting. (HUB had done this years ago.) Normally, mostly cathartic, but in this case, can direct people to the Transportation Plan. 2 of the top 5 items from Phase 1 were cycling-related.

- Noted this this is a good idea that could get people out. Also, this is an election year--make cycling an issue. Transportation Plan changes things and gives focus.

- Venue suggestions: Burnaby libraries, community centres. Should have dates & venues already set by BTWW station date (Fri 1 Jun).

- Cycling forum planning--dates: suggestion made to time it with relation to school year. June is a busy month. Approximate timeframe: mid-June, between 13 - 30 June. Note that next HUB Burnaby meeting is Tue 12 Jun. First meeting decided to be on week of Mon 18 Jun. Venues: Greentree Village, Cameron, Metrotown, & McGill libraries.

- Action (done): Booked venue: McGill Library, Mon 18 Jun, 6 - 8 pm.

- Marketing: flyer at BTWW station, email members, HUB HQ promotion, newspaper (Burnaby News/NewsLeader), flyers at Giro di Burnaby.

- Second forum date? HUB Burnaby July meeting will be Tue 10 Jul. Giro di Burnaby is on Thu 12 Jul. Thu 5 Jul appears to be only day available for July.

- Marketing: "Why people should come". Introduce Transportation Plan--key elements of plan from a cycling perspective.

- Who is HUB

- Why do we care? Why? -> How (to influence Plan)?--letters, etc.

- Something to go home with.

1. Key elements of plan

2. Gaps, as we see it

3. Strategies to pursue

4. Next meetings

- Question raised: are we taking a position & asking for their support, or just gathering general feedback? Encourage people to write in, or gather their feedback & write a summary report?

- Action: Fiona to summarize key points of Transportation Plan.

- The more ways we approach things--public meetings vs email/online surveys--the more we will capture different groups. Surveys: online or paper copy (or both). Gather emails of everyone who attends. Create template of letter for people to use to respond. Do intercepts & get people to send in responses.

- Question raised: do we want to invite city planners, etc.? Note: should be careful about handing

out 'political' flyers at public venues.

- Schedule (timing) & forum agenda: 6 pm doors, 6:30 - 7:30 pm meeting.

- Front-load work--all done by first forum, repeats afterwards

- Burnaby committee will not do more than what it will do anyway: send a single letter. People should send their own letters. Committee will not do work for city, e.g. gathering info--it is a special-interest action group. Slogan: "Opportunity for *you* to do something (for yourself)."

- Catchy name--suggestions: "Time to Act--Plan for Cycling in Burnaby", "Act Now--A Better Plan for Cycling in Burnaby".

13. Discussion: Focus of the committee for the coming year and beyond(See message below from Cathy Griffin)

Tabled.

14. Next steps

Tabled.

15. Other business

Tabled.

Meeting adjourned at 8:35 pm