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## HUB Richmond/YVR Committee: *Meeting Minutes* Tuesday, June 19, 2018 • 7:00-8:30 PM

Richmond Centre Community Centre - Meeting Room #3 (2nd floor)

Agenda in Turquoise

Minutes in Black

***Actions in Red***

- **Welcome & Introductions**

(10): Donna, K (Financier), Anna C (Development Liaison), Yvonne, Kelian A, Eimon (guest from Westbank Corp), Stephen D (Chair), Derek W (RATC Rep), Keith L, Toby & son, Andrew P (Secretary)

- **Review & Approval Action Items from May 15 Meeting**

- Minutes can be found [here](#)

- **Housekeeping**

- Upgrading Room Size (Stephen)

**Action:** Stephen to look at larger room for September

- Budget (Donna K)

**Action:** Committee to determine what to do with remaining funds in September (fiscal ends in March 2019)

- **HUB Richmond Communications (Stephen)**

- Newcomer Bikehost

- Orientation Wednesday June 27 (5 PM - 8 PM)

- Matching Day Saturday July 7 (10 AM - 12 PM)
- Eimon Yin - Westbank Corp.
  - Ironwood Shopping Centre (Westbank's first managed property) is having its 20th Anniversary. Eimon described details about the event (multiple celebrations to take place in a pop-up park in the Ironwood Shopping Centre over the summer).  
**Action:** Eimon will send Stephen a detailed copy outlining the events to distribute to the Committee.

*Ask:* Eimon mentioned that U-Bike (dockless bike-share company) will be doing demos at the events over the summer in hopes of promoting bikesharing as well as bike-to-shop.

Westbank is wondering if HUB Cycling Richmond Local Committee would like to table at the headlining event on Saturday, September 8th.

Westbank could provide a table and tent. HUB Richmond to provide promo materials.

Those in attendance seemed interested but concerns were raised about the gaps in the cycling network to and from Ironwood Shopping Centre ([Gaps 615 and 620](#)).

**Action:** Stephen to follow-up with Eimon to determine whether HUB Richmond is available to table on Sept. 8th.

- **Action / Events / Opportunities**

- **Bike to Shop Day Guided Ride to Steveston (Sun. June 24)** (Cathy & Stephen)

- Details / logistics, volunteers needed at celebration station

**Action:** *Stephen to send out volunteer call-out to HUB Richmond list serve.*

**Action:** *Donna, Cathy, and Andrew to help with guided ride. Anna to help table at the Steveston Celebration Station.*

*\*Update (07-03): Nearly 40 people participated in the guided ride and almost 300 people visited the celebration station!\* Both were one of HUB Cycling's most successful Bike to Shop events to date.*

- **20 in 20 Infrastructure Challenge Update** (Andrew)

HUB Richmond has teamed up with City of Richmond Staff as part of the 20 in 20 Infrastructure Challenge- a friendly competition encouraging municipalities to complete up to 20 “Quick Fixes” (ex. Repainting a faded bike lane, filling a pothole, etc.) in 20 days or less between July and September 2019.

Joan and Victor from the City have confirmed their participation in the challenge. More details to be discussed at September's meeting.

- **Assessment Rides and Reports**

- **River Road Assessment Report & Action Plan**

Review of draft Assessment Report for City of Richmond [here](#)

- All to finalize input (5 minutes)
- Date of Sept. committee meeting?
- Invite to cycling clubs and Richmond cycling community

City to reconvene in September to discuss measures. Road signage may have since been altered on River Road.

**Action:** Stephen to submit report to Joan on behalf of HUB Richmond by mid July.

**Action:** Stephen to follow up with Cpl Dean Eitenne who met with HUB Richmond earlier in the year re: road safety on River Road.

**Action:** Stephen to notify HUB Richmond members when City's Committee Meeting about River Road will take place in September.

- **Next Assessment ride**

- **Updates from RATC** (Derek)

- Island City By Bike Tour, June 10 Re-cap

Overall successful on both rides. About 75 people in attendance.

Mechanics were quite busy during the event- City to confirm whether they should only do minor vs major fixes to avoid wait times for next year. HUB Richmond to see whether they can table at next year's post-ride BBQ.

- Other RATC updates

Existing bike path on Westminster Hwy (east of No. 6 Road) running cables (Fortis BC?). No traffic management plan (TMP) currently in place.

New Westminster from No. 8 Rd to Nelson ([Gap 630](#)) filled!

- **Updates from Richmond Development Team** (Cathy, Anna)

- Developments to watch (e.g. Richmond Centre)

- The dyke river path section near Olympic Oval (Oval 8 Holdings)- section of dyke (between Hollybridge and Gilbert()) to be improved .

- Development on capstan Way (looking for end-of-bike facilities for residents / commercial tenants)

- Are there plans for bike-friendly development in the new Richmond Hospital Towers?

**Action:** Stephen to send research conducted by Cathy and Anna to HUB Richmond.

- **#UnGapTheMap** (Andrew)

New Westminster from No. 8 Rd to Nelson ([Gap 630](#)) filled!

Andrew and Stephen met in June to update half of HUB Richmond's Gap List.

They will meet again over the summer to complete the list. For those interested in joining this meeting, or for any other input on HUB Richmond's Gap List, please email Stephen at [richmond@bikehub.ca](mailto:richmond@bikehub.ca) .

HUB Richmond's priority gaps are mapped [here](#).

- Richmond simplified master list can be accessed [here](#).
- Learn about HUB Cycling's #UnGapTheMap campaign [here](#)

- **Other Business/Announcements**

- Formulation of a Richmond Annual Action Plan for 2018
  - Review of Draft (Stephen; 5 minutes)

Suggestions for other objectives to add to the 2018-2019 Annual Action Plan:

- To provide more opportunities for cycling education
- To find more efficient ways to document cycling infrastructure issues (see below for the *Richmond Route Reviewer*)
- To be more engaged in city committee meetings
- To encourage more bicycle parking
- To ensure there are opportunities to recognize bike-friendly developers at HUB Cycling Bike Awards in February 2018 and other events

- Richmond Route Reviewer (Stephen; 10 minutes)

- Route Ownership Idea

This is an opportunity to take ownership over a route in hopes of determining to ensure the Committee is up to date on current bicycle routes across the city. This will also help to keep our Gap Priority List (an inventory of priority gaps that have been identified) up-to-date.

- Spreadsheet
- Template

**Action:** Stephen to send out Richmond Route Reviewer again to HUB Richmond Committee

- HUB Richmond Core Member Summer Social

*Action: Stephen to send out invite for a summer social at Steveston's newest [bike-friendly cafe](#)*

- **HUB Cycling Notices**

- Sunday, June 24th- Bike to Shop Days Steveston



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Richmond/VVR Committee

- RAC - June 21
- Thurs, June 28th- All Committee Workshop

- **Next meeting**

- Tuesday, September 18. Same location. Room TBD.

- **Meeting adjournment**

825pm