

HUB Vancouver/UBC Committee Meeting Minutes

Sept 16th, 2014

Location: HUB Office

1-828 W 8th, Vancouver

Attendees: Lisa (Chair), Jens, Leslie (minutes), Heather, Cail, Arno, JF (UBC Bike Co-op), Itay (Car Free Days), Colin S, Clark, Mike, Rebecca.

Key Action Items

Mike & Clark Review City improvement list, and arrange for the next assessment ride
Lisa Follow up with ATPC about percentage of the Capital Plan allocated to active transportation
Mike Draft letter re right of way at Kitsilano intersection on behalf of HUB
Lisa/Heather Follow up on the committee's budget

Ongoing Action Items

Everyone Continue to test out the bike network questionnaire: Tinyurl.com/cyclingconcerns
Jens/JF Connect with other stakeholders with a view to addressing cyclist issues on UBC & UBC access roads as a whole with MOTI. Continue to follow up with MOTI regarding NW Marine Drive issues

If you are interested in contributing to any of the groups or documents described below, please contact Jeff or Lisa (HUB Vancouver/UBC Vancouver@BikeHUB.ca)

Call to Order: 18:30

1. Quick Introductions and new member welcome.
2. Review of Agenda: Approved
3. Review of Previous Minutes (July 15th, 2014): Approved.

Follow up on action items:

- a. NW Marine Drive: There has been some email correspondence about this, but no concrete responses to the committee's concerns, and it's not clear how to move forward. Moving forward, UBC Bike Co-op and HUB Vancouver will work together on interactions with MOTI. Perhaps engage Maria Harris or David Eby? Jens will communicate with other groups online. Plan to form a stakeholder's group to meet with MOTI to look at UBC/UBC access concerns generally and with a view to establishing a long term relationship that would allow HUB and other stakeholders a voice with respect to future projects.
- b. Availability of previous BTWW data: Data has been located for 2010&2013. Laura in the HUB Office is looking for the data from other years. We need to consider how we will use the data.
4. **Announcements** (see also <https://bikehub.ca/>):
 - a. October 28th – next HUB member night at MEC during Bike to Work Week
 - b. BC Cycling Coalition conference October 17-19 (see <http://www.bcbikes.net/>)

5. **Working Group Updates:** Listed below are updates from the groups that have been working offline.
 - a. **Assessment Rides** (Lisa for Jeff): Assessment rides review existing or potential new bike routes. There have been no recent rides. For a look at routes that the City has been working on recently and plans to work on, see The AAA cycling priority map from last year (Page 67 of <http://vancouver.ca/files/cov/transportation-2040-plan.pdf>)

The ride notes for Kent Ave have been completed. The next step is drafting a letter for the City. If anyone would like to participate in that, please contact Jeff at Vancouver@BikeHUB.ca

A reminder that waivers, including a special waiver for youth cyclists, must be signed before starting the ride. Please get in touch with Jeff Leigh (HUB Vancouver/UBC Vancouver@BikeHUB.ca) or Heather Harvey (Heather Heather@bikehub.ca) for these.
 - b. **Complete Network Committee - CNC** (Cail): The CNC is looking to expand their bike network survey to a larger audience. Current “gap” concerns are around Powell St and McLean Dr linking to the new Powell St overpass. Erin and Jeff have spoken to the City, and the committee will draft a letter identifying the specific concerns.

In the longer term, the committee is looking to create an app to “geo-locate” the area that needs improvement, and will be looking for a volunteer that can develop this app.
 - c. **Elections** (Lisa): HUB is working on the design and formatting of questions that will be forwarded to each of the committees for use. A couple of key areas for questions to candidates have been identified for Vancouver. Time is tight, and we have not yet determined how to get the questions to the candidates, and their responses back in a timely manner.
 - d. **Future Bike Friendly Car Free Zones** (Lisa): Itay will liaise with this working group; Heather and Arno are also interested in becoming involved. The Vancouver School Board has expressed an interest in car free zones around schools.
 - e. **Kent Avenue** (Jeff): covered above
 - f. **Bike Share** (Colin for Neal): Colin has been in touch with Alta and the City, but there are no real updates.
 - g. **Early Childhood Cycling Education** (Lisa for Maya): No longer a working group.

General Updates

6. **Top Ten Cycling Projects** (Lisa for Jeff): Jeff is working on the document and looking for feedback.
7. **ATPC (Active Transportation Policy Council)** (Lisa): Currently working on Capital Plan input. Active transportation is a small percentage of the overall budget, and should at least be equivalent to the percentage of active trips. Lisa will follow up with the ATPC with Jens and Arno’s assistance.
8. **Capital Plan:** See above.
9. **Klitsilano/Burrard Bike Intersection hazard** (Lisa): There is no right of way indication in this specific area, and the intersection can be confusing. This should be followed up quickly. Mike will draft a letter to the City on behalf of HUB.
10. **HUB Board Meeting Summary** (Lisa for Jeff): No significant updates.

11. **Transit Referendum** (Arno): No updates recently, but March 2015 is still the projected month for the referendum.
12. **UBC Update** (JF&Jens): The Bike Co-op recently sent a letter to campus security and the Director of Parking concerned about people stopping in the bus loop, blocking cyclists. The Director of Parking has indicated they will follow up. Thunderbird Rd is also an issue with parking in bike lanes and motor vehicle speed.

The Bike Co-op is looking to work with the Musqueam band in providing bike tools and mechanics.
13. **Commercial Drive for Everyone Group Liaison** (Lisa): This group is looking for volunteers. They have responded to Lisa with a few suggestions on how HUB can help. The BC Cycling Coalition is providing support through grant writing.
14. **Other Business** – Heather and Lisa will follow up to determine the funds remaining in our budget, and the group was asked to think how these should be spent. One suggestion was using funds to help promote cycling for the referendum in March as well as having a social or 2 at committee meetings for current members and prospective ones

The structured meeting was adjourned at: 20:05. Small group (working groups and other) conversations followed.

Next meeting: Tuesday, October 21st at 18:30